



**KNOW HOW. CAN DO. New South Construction Supply, LLC**

<b>Job Title:</b>	Rebar Estimator/Detailer	<b>Location:</b>	As posted
<b>Department/Group:</b>	Operations	<b>Travel Required:</b>	None
<b>Level/Salary Range:</b>	Based on Experience	<b>Position Type:</b>	Full Time
<b>Will Train Applicant(s)</b>	Product Training	<b>Date Posted:</b>	

**Applications Accepted By: Equal Opportunity Employer**

On-line

**Job Description**

- Independently create detailed, accurate, placing drawings, and bar list to facilitate placement using CAD programs
- Verify drawings, dates, specifications, addenda, and other contractual information from the routing report or directly from the business system
- Work with job site and shop personnel to determine requirements for both detailing and delivery of material
- Identify and develop information required to inform the customer of any changes to the contract
- Detail placing accessories, mesh, couplers and dowel bars and prepare material lists as required
- Communicate with ironworkers, customers and A/E on all questions relating to projects, including writing of RFI's
- Enter all orders into business system and prepare reports to assist in management of projects
- Enter all drawings for submission into drawing tracking system
- Additional responsibilities may be assigned

**Experience and Skill Requirements**

- Ability to read and comprehend construction specifications and drawings
- 5+ years of CAD drafting experience **Required**
- Strong communication skills – verbal and written
- Excellent customer service
- Time management
- Planning/organization
- MS Office Suite: Word, Excel, Outlook
- Ability to work in a fast-paced environment
- Ability to adapt to change
- Ability to work independently as well as in a team environment
- Knowledge of rebar industry is preferred

***The detailer would also perform take-offs / estimates as well. Knowledge of the ASA estimating software is a plus.***

- Maintains condition of work area (i.e., free of trash, product in correct location, etc.).
- Follows company safety policies and procedures.



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- Performs other duties as assigned.
- Follows all safety precautions and Personal Protection guidelines

**Qualifications and Education Requirements**

Must be at least 21 years of age.

**Language Skills:**

Ability to read and comprehend instructions. Ability to communicate effectively to management, associates and customers.

**Mathematical Skills:**

Ability to add, subtract, multiply and divide and do simple fractions and decimals.

**Reasoning Ability:**

Ability to use common sense understanding to carry out instructions furnished in written, oral, or diagram form.

**Other Responsibilities:**

The company reserves the right to modify, interpret, or apply this job description to address the company's current needs and desires. Job cross training may also apply. This job description in no way implies that these are the only duties for this position. The employment relationship is not an employment contract, implied or otherwise. This employment relationship remains "At Will".

**Safety and Security:**

Observes all safety and security policies and procedures. Determines appropriate action on the job and looks after the well-being of other associates. Reports potentially unsafe conditions. Uses equipment and materials properly. Uses appropriate personal protective equipment..

**ADDITIONAL NOTES**

New South Construction Supply, LLC is a drug free work environment. Pre-employment drug screen required. Random Substance screening post-hire. Background Check is part of the application process.